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Date: 9/11/2018

Appraiser: Carly E. Docca

Agency: Administration for Children and Families

Subject: DAA-0292-2018-0004

INTRODUCTION

Schedule Overview

Records Specific to the Program Office of Child Care

Additional Background Information

The Office of Child Care (OCC) is an office within the Administration for Children and Families that partners with states, territories, and tribes to administer the Child Care and Development Fund (CCDF) program. Since the enactment of the Child Care Development Block Grant Act over 20 years ago, the CCDF program has been helping low-income working families pay for child care and to improve the quality of child care for all children.

The Office of Child Care maintains subject specific databases that consist of data updated monthly and annually. The databases provide children and families with data in order to research child care subsidies funded by the Child Care and Development Fund (CCDF). In addition to the databases, the OCC now has a mandated website ChildCare.gov that provides education materials to assist parents in accessing safe and quality child care services.

Overall Recommendation

I recommend approval of the attached schedule.

APPRAISAL

Item 0001 – State and Territory Child Care Case Level Data

Proposed Disposition: Temporary

Appropriateness of Proposal Disposition: Appropriate.

Appraisal Justification:

- Does not document significant actions of Federal officials.
- Has little or no research value.

Adequacy of Proposed Retention Periods: Adequate from the standpoint of legal rights and accountability.

Media Neutrality: Approved

Item 0002 – State and Territory Child Care Case Aggregate Level Data

Proposed Disposition: Temporary

Appropriateness of Proposal Disposition: Appropriate.

Appraisal Justification:

- Does not document significant actions of Federal officials.
- Has little or no research value.

Adequacy of Proposed Retention Periods: Adequate from the standpoint of legal rights and accountability.

Media Neutrality: Approved

Item 0003 – Tribal Child Care Case Level Data

Proposed Disposition: Temporary

Appropriateness of Proposal Disposition: Appropriate.

Appraisal Justification:

- Does not document significant actions of Federal officials.
- Has little or no research value.

Adequacy of Proposed Retention Periods: Adequate from the standpoint of legal rights and accountability.

Media Neutrality: Approved

Item 0004 – ChildCare.gov Content

Proposed Disposition: Temporary

Appropriateness of Proposal Disposition: Appropriate.

Appraisal Justification:

- Does not document significant actions of Federal officials.
- Has little or no research value.

Adequacy of Proposed Retention Periods: Adequate from the standpoint of legal rights and accountability.

Media Neutrality: Approved

Carly E. DoCCA

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Appraiser, Appraisal Team 3

Records Appraisal and Agency Assistance (ACRA)