

This document was requested and posted by AltGov2

www.altgov2.org/records-destruction-requests

Request for Records Disposition Authority

Records Schedule Number DAA-0252-2018-0001
Schedule Status Appraiser Working Version

Agency or Establishment Office of the Housing Expediter
Record Group / Scheduling Group Records of the Office of the Housing Expediter
Records Schedule applies to Major Subdivision
Major Subdivision Office of the Housing Expediter
Schedule Subject Office of Rent Stabilization
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
7	1	6	0

GAO Approval

Outline of Records Schedule Items for DAA-0252-2018-0001

Sequence Number	
1	1/A Rent Appeal Case Files, 1947-1949. A252-52-0172-G, Boxes 1-2, 17 Disposition Authority Number: DAA-0252-2018-0001-0001
2	1/B Order to Increase or Decrease Rents, 1947-1949. A252-52-0172-G, Boxes 3-14 Disposition Authority Number: DAA-0252-2018-0001-0002
3	1/C Veterans Housing Conversion, 1947-1949. A252-52-0172-G Boxes 15-16 Disposition Authority Number: DAA-0252-2018-0001-0003
4	2/A Comparability Charts of Atlanta Defense Rental Area, 1946-1949. A252-53-0179, Box 305 Disposition Authority Number: DAA-0252-2018-0001-0004
5	3/A Rent Decontrol Surveys, Florida to Virginia, 1947-1949. A252-53-0566-G, Boxes 5-8 Disposition Authority Number: DAA-0252-2018-0001-0005
6	4/A Regional Attorney's Interpretation Files, 1942-1950. A252-54A-102-RGA, Boxes 1-12 Disposition Authority Number: DAA-0252-2018-0001-0006
7	4/B Closed Litigation Case Files, 1953. A252-54A-103-RGA. Boxes 20-21 Disposition Authority Number: DAA-0252-2018-0001-0007

Records Schedule Items

Sequence Number	
1	<p data-bbox="342 380 1377 411">1/A Rent Appeal Case Files, 1947-1949. A252-52-0172-G, Boxes 1-2, 17</p> <p data-bbox="342 432 1149 464">Disposition Authority Number DAA-0252-2018-0001-0001</p> <p data-bbox="342 485 1503 831">Arranged by docket number. Appeals of rent increases or decreases ruled by the Office of the Regional Attorney for the Atlanta Region which encompassed Alabama, Georgia, Mississippi, North Carolina, South Carolina, and Virginia. A typical file will include property inspections, exhibits, correspondence, and affidavits. Box 17 is a card index to the case file. These files document the daily operations of the Office of Rent Stabilization and do not merit permanent retention. The files were previously reviewed by staff of the National Archives Southeast Region who declined to accept them as part of a direct offer of records to the National Archives in 1973.</p> <p data-bbox="342 852 919 884">Final Disposition Temporary</p> <p data-bbox="342 905 878 936">Item Status Pending</p> <p data-bbox="342 957 805 989">Is this item media neutral? No</p> <p data-bbox="342 1010 984 1041">Explanation of limitation Textual records</p> <p data-bbox="342 1062 805 1188">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="342 1230 659 1262">Disposition Instruction</p> <p data-bbox="342 1283 1503 1314">Retention Period Destroy immediately after approval of this schedule.</p> <p data-bbox="342 1356 659 1388">Additional Information</p> <p data-bbox="342 1419 951 1451">GAO Approval Not Required</p>
2	<p data-bbox="342 1472 1455 1545">1/B Order to Increase or Decrease Rents, 1947-1949. A252-52-0172-G, Boxes 3-14</p> <p data-bbox="342 1566 1154 1598">Disposition Authority Number DAA-0252-2018-0001-0002</p> <p data-bbox="342 1619 1503 1879">Arranged alphabetically by city and thereunder by state. Reviews of rent inspector reports with subsequent orders to increase or decrease rents in accordance with the rent control regulations of 1942. A typical file will include an inspectors report and correspondence with renters or landlords. Boxes 13-14 include landlord and tenant protests about rent adjudication by the Regional Attorney. These files document the daily operations of the Office of Rent Stabilization and do not merit permanent retention. The files were previously reviewed by staff of the National</p>

Archives Southeast Region who declined to accept them as part of a direct offer of records to the National Archives in 1973.

Final Disposition Temporary
Item Status Pending
Is this item media neutral? No
Explanation of limitation Textual records
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Retention Period Destroy immediately after approval of this schedule.

Additional Information

GAO Approval Not Required

1/C Veterans Housing Conversion, 1947-1949. A252-52-0172-G Boxes 15-16

Disposition Authority Number DAA-0252-2018-0001-0003

Arranged by county and thereunder alphabetically by property owner. Applications for the Reconversion of apartments back to housing for sale to veterans. Applications by property owners and builders to convert apartments back to housing under Housing Expediter Priorities Regulation No. 5 (HEPR-5). Approved applicants were required to follow Office of Housing guidelines and restrictions concerning sales of properties to veterans. A typical file includes the application with an approval. These files document the daily operations of the Office of Rent Stabilization and do not merit permanent retention. The files were previously reviewed by staff of the National Archives Southeast Region who declined to accept them as part of a direct offer of records to the National Archives in 1973.

Final Disposition Temporary
Item Status Pending
Is this item media neutral? No
Explanation of limitation Textual records
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Retention Period Destroy immediately after approval of this schedule..

3

4	Additional Information	
	GAO Approval	Not Required
	2/A Comparability Charts of Atlanta Defense Rental Area, 1946-1949. A252-53-0179, Box 305	
	Disposition Authority Number	DAA-0252-2018-0001-0004
	Arranged by Defense Rental Area Zones, Zones 1-40. Survey of apartment and room rental rates in the metropolitan Atlanta area. The majority of the surveys were conducted using Office of Price Administration (OPA) form D-72. Information collected included apartment location, equipment, services provided, inspection date, and rental rates. These are informational surveys and provide limited information of archival value. The surveys were previously reviewed by staff of the National Archives Southeast Region who declined to accept them as part of a direct offer of records to the National Archives in 1973.	
	Final Disposition	Temporary
	Item Status	Pending
	Is this item media neutral?	No
	Explanation of limitation	Textual records
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
Disposition Instruction		
Retention Period	Destroy immediately after approval of this schedule.	
Additional Information		
5	GAO Approval	Not Required
	3/A Rent Decontrol Surveys, Florida to Virginia, 1947-1949. A252-53-0566-G, Boxes 5-8	
	Disposition Authority Number	DAA-0252-2018-0001-0005
Filed alphabetically by city and thereunder by state. Reports from civic, economic, military, and political leaders in various cities throughout the region about the effects on the population if war time rent controls were eased or lifted. A typical file can include reports on local economic conditions, correspondence with local officials and interviews about housing conditions in the cities. These files document economic conditions in cities and urban areas throughout the Southeast region of the United States in the period immediately following World War II. These case files were previously reviewed by staff of the National Archives Southeast Region who declined to accept them as part of a direct offer of records to the National Archives in 1973. It is recommended that this decision be overturned in this case.		

Final Disposition Permanent
 Item Status Pending
 Is this item media neutral? No
 Explanation of limitation Textual records
 Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after approval of this schedule.

Additional Information

What will be the date span of the initial transfer of records to the National Archives? From 1947 To 1949

How frequently will your agency transfer these records to the National Archives? Unknown
 One time disposition unless other records of the same time frame found.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	4 Cubic feet	
Microform		
Hardcopy or Analog Special Media		

6

4/A Regional Attorney's Interpretation Files, 1942-1950. A252-54A-102-RGA, Boxes 1-12

Disposition Authority Number DAA-0252-2018-0001-0006

Arranged alphabetically by city and thereunder by state, Alabama-Virginia and Puerto Rico. These files consist of regional attorney's reviews of complaints made by tenants or landlords concerning interpretations of the rent control acts and statues. A typical case file will consist of the complaint, an attorney review of the complaint, a review of the appropriate section of rent control statues and a final recommendation. These files constitute an attorney work product. They

were previously reviewed by staff of the National Archives Southeast Region who declined to accept them as part of a direct offer of records to the National Archives in 1973.

Final Disposition Temporary

Item Status Pending

Is this item media neutral? No

Explanation of limitation Textual records

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Retention Period Destroy immediately after approval of this schedule.

Additional Information

GAO Approval Not Required

4/B Closed Litigation Case Files, 1953. A252-54A-103-RGA. Boxes 20-21

Disposition Authority Number DAA-0252-2018-0001-0007

4/B Arranged Alphabetically by last name of landlord and defendant. Litigation case files relating to evictions, rent increases, overcharges, incorrect property registrations, etc. A typical case file contains a case progress record, notes, interviews, court filings, and decisions. These are typically case files with monetary decisions of \$200.00 or less. These files document the daily work of the Regional Attorney's office and do not merit permanent retention. These case files were previously reviewed by staff of the National Archives Southeast Region who declined to accept them as part of a direct offer of records to the National Archives in 1973.

Final Disposition Temporary

Item Status Pending

Is this item media neutral? No

Explanation of limitation Textual records

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Retention Period Destroy immediately after approval of this schedule.

7

Additional Information

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
05/09/2018	Certify	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services

Executive Summary

Summary

Permanent Item Numbers 0005

Federal Register Notice

Publication Date

Copies Requested 0

Comments Received 0