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# PENDING – NOT APPROVED FOR USE

## Request for Records Disposition Authority

Records Schedule Number           DAA-0095-2018-0036  
Schedule Status                    Appraiser Working Version

Agency or Establishment           Forest Service  
Record Group / Scheduling Group   Records of the Forest Service  
Records Schedule applies to       Agency-wide  
Schedule Subject                   Recreation, Wilderness, and Related Resource Management  
Internal agency concurrences will be provided   No

Background Information           The goal of Recreation, Heritage, Wilderness, and Wild and Scenic Rivers Management is to provide social, economic, and environmental benefits to individuals, families, and communities while preserving and protecting the character for which Recreation, Heritage, Wilderness, and Wild and Scenic River Resources are valued or established. Effective management of Recreation, Heritage, Wilderness, and Wild and Scenic Rivers enhances the experience of the beauty, integrity, ecology, and cultural qualities of places where people recreate in the National Forest System, thereby promoting their physical, mental, and spiritual well-being; their social connectivity and identity; and community vitality for present and future generations.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

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## Outline of Records Schedule Items for DAA-0095-2018-0036

Sequence Number
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1	Recreation, Wilderness, and Related Resource Management Disposition Authority Number: DAA-0095-2018-0036-0001
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## Records Schedule Items

Sequence Number					
1	<p><b>Recreation, Wilderness, and Related Resource Management</b></p> <p>Disposition Authority Number      <b>DAA-0095-2018-0036-0001</b></p> <p>Records include correspondence related to policy, direction, and procedures of recreation management and correspondence too broad to file elsewhere in this series. Records also include correspondence, policy, direction, and procedures related to the Campground Host Program, volunteers carrying out campground duties, and other volunteer activities administered in conjunction with the Human Resource Volunteers Program</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Pending</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?        <b>No</b></p> <table border="1"><thead><tr><th>Manual Citation</th><th>Manual Title</th></tr></thead><tbody><tr><td><b>FSH 6209.11, Chapter 40, Filecode 2300</b></td><td><b>Forest Service Records Management Handbook</b></td></tr></tbody></table> <p>GRS or Superseded Authority Citation      <b>N1-095-10-002 / 94</b> <b>N1-095-10-002 / 95</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                        <b>end of fiscal year</b></p> <p>Retention Period                         <b>Destroy 3 year(s) after cutoff</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                              <b>Not Required</b></p>	Manual Citation	Manual Title	<b>FSH 6209.11, Chapter 40, Filecode 2300</b>	<b>Forest Service Records Management Handbook</b>
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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM

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## Executive Summary

Summary

Permanent Item Numbers

Federal Register Notice

Publication Date

Copies Requested 0

Comments Received 0

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