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# PENDING - NOT APPROVED FOR USE

## Request for Records Disposition Authority

Records Schedule Number      DAA-0095-2018-0027  
Schedule Status                      Appraiser Working Version

Agency or Establishment              Forest Service  
Record Group / Scheduling Group      Records of the Forest Service  
Records Schedule applies to              Agency-wide  
Schedule Subject                          Sales, Grants, Special Acts  
Internal agency concurrences will be provided      No

Background Information                      Associated FS-Mission specific records retention schedule items currently approved by NARA that are not included as part of this request: N1-95-10-10, item 59

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Request for Records Disposition Authority

Records Schedule: **DAA-0095-2018-0027**

## Outline of Records Schedule Items for DAA-0095-2018-0027

Sequence Number
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1
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Land Sales, Grants, and Special Acts General Program Administration Disposition Authority Number: DAA-0095-2018-0027-0001
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## Records Schedule Items

Sequence Number					
1	<p><b>Land Sales, Grants, and Special Acts General Program Administration</b></p> <p>Disposition Authority Number      <b>DAA-0095-2018-0027-0001</b></p> <p><b>Includes general documentation pertaining to the land sales, grants, and special acts program administration; including unconsummated case files.</b></p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Pending</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <table border="1"><thead><tr><th>Manual Citation</th><th>Manual Title</th></tr></thead><tbody><tr><td><b>FSH 6209.11, Chapter 40, Filecode 5570</b></td><td><b>Forest Service Records Management Handbook</b></td></tr></tbody></table> <p>GRS or Superseded Authority Citation      <b>N1-95-10-10, Item 58</b> <b>N1-95-10-10, Item 60</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                        <b>End of fiscal year in which administrative use ceases.</b></p> <p>Retention Period                         <b>Destroy 5 year(s) after cutoff</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                              <b>Not Required</b></p>	Manual Citation	Manual Title	<b>FSH 6209.11, Chapter 40, Filecode 5570</b>	<b>Forest Service Records Management Handbook</b>
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## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
04/17/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
Request for Records Disposition Authority

Records Schedule: **DAA-0095-2018-0027**

## Executive Summary

Summary

Permanent Item Numbers

Federal Register Notice

Publication Date

Copies Requested 0

Comments Received 0

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