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Request for Records Disposition Authority

Records Schedule Number DAA-0095-2018-0008

Schedule Status Appraiser Working Version

Agency or Establishment Forest Service

Record Group / Scheduling Group Records of the Forest Service

Records Schedule applies to Agency-wide

Schedule Subject Extreme Fire Situation Program

Internal agency concurrences will
be provided No

Background Information Provide appropriate, effective assistance and advice to the Federal
Emergency Management Agency (FEMA) on efforts to assist States
during extreme fire situations that are beyond State and local
capabilities.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0095-2018-0008**

Outline of Records Schedule Items for DAA-0095-2018-0008

Sequence Number

1	Extreme Fire Situation Program Administration Disposition Authority Number: DAA-0095-2018-0008-0001
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Records Schedule Items

Sequence Number					
1	<p>Extreme Fire Situation Program Administration</p> <p>Disposition Authority Number DAA-0095-2018-0008-0001</p> <p>Includes correspondence, studies, reports, and other records related to fire suppression assistance to States and the Federal Emergency Management Agency (FEMA) Fire Management Assistance Program.</p> <p>Final Disposition Temporary</p> <p>Item Status Pending</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <table border="1"><thead><tr><th>Manual Citation</th><th>Manual Title</th></tr></thead><tbody><tr><td>FSH 6209.11, Chapter 40, Filecode 3140</td><td>Forest Service Records Management Handbook</td></tr></tbody></table> <p>GRS or Superseded Authority Citation N1-095-10-004 / 276 N1-095-10-004 / 277</p> <p>Disposition Instruction</p> <p>Cutoff Instruction End of fiscal year in which administrative use ceases.</p> <p>Retention Period Destroy 5 year(s) after cutoff</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	FSH 6209.11, Chapter 40, Filecode 3140	Forest Service Records Management Handbook
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FSH 6209.11, Chapter 40, Filecode 3140	Forest Service Records Management Handbook				

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/13/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM

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Executive Summary

Summary

Permanent Item Numbers

Federal Register Notice

Publication Date

Copies Requested 0

Comments Received 0

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