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KF 6/7/18

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8601 ADELPHI ROAD
COLLEGE PARK, MD 20740-6001
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Date: June 6, 2018
Appraiser: Carla Simms, ACR
Agency: US Forest Service
Subject: DAA-0095-2018-0002

INTRODUCTION

Schedule Overview

Forest Service Directive System Program Management

Additional Background Information

The Forest Service Directive System codifies the agency's policy, practice, and procedure. As such, it is the primary administrative basis for the internal management and control of all agency programs and the primary source of administrative direction to Forest Service employees.

Overall Recommendation

I recommend approval of the attached schedule.

APPRAISAL

Item 0001: Directive Program Management

Proposed Disposition: Temporary

Appropriateness of Proposed Disposition: Appropriate

Appraisal Justification:

- * Previously approved as temporary. (N1-095-10-002 / 4; N1-095-10-002 / 5; N1-095-10-002 / 6; N1-095-10-002 / 7)
- * Has little or no research value. The records are administrative in nature and do not warrant permanent retention once the business needs of the agency have been met.
- * Does not document significant actions of Federal officials.

Adequacy of Proposed Retention Period: Adequate from the standpoint of legal rights and accountability

Media Neutrality: Approved

Carla Simms

Carla Simms
Appraiser