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Request for Records Disposition Authority

Records Schedule Number DAA-0087-2017-0003
Schedule Status Appraiser Working Version

Agency or Establishment U.S. Secret Service
Record Group / Scheduling Group Records of the U.S. Secret Service
Records Schedule applies to Major Subdivision
Major Subdivision Office of Investigations
Schedule Subject Not-In-Evidence Contraband
Internal agency concurrences will
be provided No

Background Information This schedule addresses retention of Not-In-Evidence Contraband, or "NIE." NIE consists of counterfeit banknotes in U.S. Secret Service custody which have been successfully passed into circulation prior to being identified as counterfeit but have no immediate connection to a current U.S. Secret Service investigation. This item is being rescheduled (and the retention period reduced) to more accurately reflect present-day time frames needed to assess evidentiary value; as well as to maintain efficiency of Government operations, given the specialized handling and security resources needed to safeguard this material throughout its life cycle.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

0001

Outline of Records Schedule Items for DAA-0087-2017-0003

Sequence Number

1	Not-In-Evidence Contraband Disposition Authority Number: DAA-0087-2017-0003-0001
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Records Schedule Items

Sequence Number	
1	<p data-bbox="345 380 751 411">Not-In-Evidence Contraband</p> <p data-bbox="345 432 1149 464">Disposition Authority Number DAA-0087-2017-0003-0001</p> <p data-bbox="345 485 1474 558">Counterfeit currency that has been seized or released to Secret Service agents, but which is not needed for use as evidence in a judicial proceeding.</p> <p data-bbox="345 579 919 611">Final Disposition Temporary</p> <p data-bbox="345 632 878 663">Item Status Pending</p> <p data-bbox="345 684 818 716">Is this item media neutral? Yes</p> <p data-bbox="345 737 805 863">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="345 884 1065 947">GRS or Superseded Authority Citation N1-087-00-003 / 11/c</p> <p data-bbox="345 978 659 1010">Disposition Instruction</p> <p data-bbox="345 1041 1227 1073">Cutoff Instruction Cut off at the end of each month.</p> <p data-bbox="345 1094 1474 1209">Retention Period Retain for a minimum of one year, or as otherwise required for investigative purposes or under applicable Rules of Evidence, whichever is longer.</p> <p data-bbox="345 1241 656 1272">Additional Information</p> <p data-bbox="345 1304 1097 1335">GAO Approval Required and Received</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/12/2017	Certify	Allan Twoey	Supervisory Management and Program Analyst	Office of Strategic Planning and Policy - Management and Organization
07/12/2017	Return for Revision	Jeremy Schmidt	Archives Specialist	National Archives and Records Administration - ACRA Appraisal Team 1
07/13/2017	Submit For Certification	Allan Twoey	Supervisory Management and Program Analyst	Office of Strategic Planning and Policy - Management and Organization
07/13/2017	Certify	Allan Twoey	Supervisory Management and Program Analyst	Office of Strategic Planning and Policy - Management and Organization

Executive Summary

Summary

Permanent Item Numbers

Federal Register Notice

Publication Date

Copies Requested 0

Comments Received 0